

CONFIDENTIAL

MINUTES of the FIRST MEETING OF THE FINANCE COMMITTEE

Date of Meeting: 29th October, 2025

Time: 10.30 am

Venue: Board Room, STC, Chengannur



St. Thomas College of Engineering & Technology

(Autonomous)

Chengannur, Alappuzha District, Kerala State

www.stthomascollege.ac.in

Minutes of The First Meeting of The Finance Committee of Autonomous St. Thomas College of Engineering and Technology, Chengannur

held on 29-10-2025 at STC Board Room



St. Thomas' College of Engineering & Technology

(Autonomous College affiliated to APJ Abdul Kalam
Technological University)

Chengannur, Alappuzha District, Kerala State

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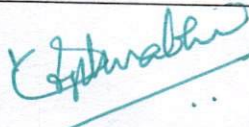


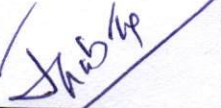
MINUTES OF THE FIRST MEETING OF THE FINANCE COMMITTEE

Date of Meeting: 29th October, 2025

Time: 10.30 am

Venue: STC Board Room

Members Present :

1.	Dr. Ajit Prabhu V., Principal, STC	Chairman	
2.	Er. Jose P Thomas, Chairman GB and Secretary, STCET	Member	
3.	Dr. Manjith Kumar B., Dean (Academics), STC	Member	
4.	Shri. Jacob Thomas, Treasurer, STCET	Member Secretary	

MINUTES of the Meeting:

STC.FC 01.01	Chairman's Welcome Note & Introduction of Members
Decision	<p>The Chairman welcomed all the members to the first meeting of the Finance Committee.</p> <p>He explained the efforts taken by the Management to raise the level of the college in 2010 to the Autonomous status in 2025. He also told that alongwith the Academics, the research and innovation activities also started growing in the campus. He also presented that in recent years, our college</p>

	<p>has made substantial progress in terms of Publications, Research Projects, Patents etc. and also placement activities are strengthened and record number of placements happened last year. He apprised that co-curricular and extra-curricular activities are offered to the students for their total development.</p> <p>The Finance Committee noted the welcome address and then there was a round of self-introduction by the members. After that the Agenda was taken one by one. After each agenda was presented, there were discussions and decisions were taken appropriately and presented in the ongoing.</p>
STC.FC 01.02	Consideration of the UGC Orders on Conferment of Autonomous status to the St. Thomas College of Engineering & Technology, Chengannur and to take them on record for further action
Decision	The Finance Committee noted the UGC Orders on Conferment of Autonomous status to the St. Thomas College of Engineering & Technology, Chengannur and resolved to take these orders on record and granted its approval for further action accordingly.
STC.FC 01.03	Consideration of the Notification of the Affiliating University regarding conferment of the Autonomous Status and to take them on record for further action
Decision	The Finance Committee noted the Orders of the affiliating University (APJAKTU) on Conferment of Autonomous status to the St. Thomas College of Engineering & Technology, Chengannur and resolved to take these orders on record and granted its approval for further action accordingly.
STC.FC 01.04	Constitution of the Statutory Bodies required for the Autonomous College
Decision	The Finance Committee noted the Constitution of the Statutory Bodies required for the Autonomous College
STC.FC 01.05	Consideration of the Fee Structure of Various Branches of Engineering in the Autonomous System
Decision	The Finance Committee noted the Fee Structure of Various Branches of Engineering in the Autonomous System and approved for further action.

STC.FC 01.06	Examination Process and Remuneration Structure
Decision	The Chairman explained the establishment of Examination Cell and the Examination process. He has also explained the ERP package (by Aspiron Technologies) and the software (Adhikrit) established in the Examination Cell to take care of the whole examination process. The Finance Committee noted the Examination Process and Remuneration Structure and approved the Remuneration structure for further action.
STC.FC 01.07	Annual Accounts of the Financial Year 2024-25
Decision	The Finance Committee noted and approved the Audited Annual Accounts for the Financial year 2024-25.
STC.FC 01.08	The Budget for the Financial Year 2025-26
Decision	The Finance Committee noted the Budget Estimate and approved for further action.
STC.FC 01.09	Honorarium and TA for the External Members in various statutory bodies of STC
Decision	The Finance Committee noted the Honorarium and TA for the External Members in various statutory bodies of STC and accorded approval.
STC.FC 01.10	Any other matter with the permission of the Chair
Decision	As there was no additional items for discussion or decision, the meeting was concluded

The meeting concluded at 12.30 pm with word of thanks from Shri. Jacob Thomas, Member Secretary, Finance Committee.

Shri. Jacob Thomas
Member Secretary, Finance Committee

Minutes Approved by

Dr. AJIT PRABHU V.
Principal
St. Thomas College of Engineering & Technology
Kozhuvallur P.O, Chengannur-689521, Kerala

Dr. Ajit Prabhu V,
Principal, STC
Chairman, Finance Committee